



Early Childhood
Education
61682 Dailey Road
Cassopolis, MI
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Learning For All...
Whatever It Takes

NOTICE OF VACANCY

- Position:** SUPPORT TEACHER/FLOATER
- Program:** GREAT START READINESS PROGRAM (GSRP) & STRONG BEGINNINGS PROGRAM
- Mission:** To educate, support and connect the children, families and communities of Cass County
- Summary:** Cultivate supportive, empowering relationships with children and families in a high quality early childhood program to help young children learn and grow to their fullest potential
- Reports to:** Heritage Southwest ISD Director of Early Childhood Education
- Education:** Prefer an Associate's Degree in Early Childhood Education or Child Development Associate (CDA) with demonstrated commitment toward continuing education or compliance plan with related coursework. Will train as the situation requires.
- Preferred:** Prior training and experience in supporting high quality, developmentally appropriate early childhood programs for young children. HighScope training is a plus.
- Compensation:** Competitive hourly rates with college support based on education and experience.
- This hourly position is typically for **120 days** (30-36 hours/week) Mon-Fri according to assigned school district hours of operation. There may be additional paid days required for staff meetings and professional development.
- Application:** Applications will be reviewed upon arrival, and should be submitted as soon as possible. Please use the Heritage Southwest ISD Applitrack Frontline system online at:
<https://www.applitrack.com/lewiscass/onlineapp/default.aspx>
- Application Deadline:** June 30, 2023
- Questions?** Please contact Chris Whitmire, Director of Early Childhood Education at christine.whitmire@hsisd.org

We exist to promote the growth and wellbeing of the children of Cass County by meeting the unique needs of our local school districts, families, and community.

Program Description:

Heritage Southwest ISD (formerly Lewis Cass ISD) is actively recruiting qualified staff for state and federal funding involving children in Cass County who are three- and four-years-old by September 1.

Michigan is offering the Great Start Readiness Program (GSRP) for four-year-old children and Strong Beginnings preschool program for three-year-old children with factors that may place them at risk for low educational attainment. These programs are based on research that shows similar children, who attend a high-quality preschool for one and two years prior to kindergarten have significant positive developmental outcomes when compared to their peers who attended no quality program..

Strong Beginnings includes a unique family engagement component that includes a Family Liaison as part of the team.

Essential Knowledge, Skills & Abilities:

- Flexibility in working with a variety of teaching teams to support in the absence of a teacher
- Ability to develop effective, nurturing relationships with children, staff and the school community
- Demonstrated experience with children
- Ability to promote developmentally appropriate practice in the classroom
- Well-developed observation techniques
- Demonstrated ability to communicate well
- Demonstrated professionalism and ethical decision-making in working with others
- Demonstrated organizational abilities
- Ability to read and comprehend simple instructions, short correspondence, and memos

Essential Duties & Responsibilities:

1. Works to support the assigned teaching team in implementing developmentally appropriate practices in the classroom daily Monday through Thursday.
2. Contributes to the teaching teams by providing breaks, meal preparation, and absence support.
3. Helps build positive, trusting, strength-based relationships with staff, parents and children enrolled in the program as a valued member of the teaching team.

While performing the duties of this job, the employee is regularly required to stand, walk, sit on the floor and talk. The employee must regularly lift up to 40 lbs. Regular, in-person attendance is an essential job function.

Evaluation:

Performance will be evaluated by the Director of Early Childhood Education.

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